



Kwun Tong

HONG KONG STUDENT AID SOCIETY PO TAT NURSERY

Address : G/F, TAT YAN HOUSE, WING B & C, PO TAT ESTATE,
SAU MAU PING, KOWLOON

Joining
2023/24 KG Education Scheme

School No. 566160

Location No. 0001

Tel. : 2997 4601

Fax. : 2997 4609

School Information	
School Category	Non-profit-making
Student Category	Co-educational
Name of School Supervisor	MS CHENG MEE LING ELINDA
Name of School Principal	MS HON LAN LAN
School Founding Year	2002
Total No. of Permitted Accommodation of Classrooms in Use (Data as of Sept. 2022)	76
Number of Registered Classrooms	4
Outdoor Playground	No
Indoor Playground	Yes
Music Room	Yes
Other Special Room(s) / Area(s)	Multi-function room
Total No. of Principal & Teaching Staff (Data as of Sept. 2022) *	9
School Website	http://www.potat-nursery.edu.hk
Quality Review : Result and Report	Meeting the prescribed standards https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/quality-assurance-frame-work/qr/qr-report/HKSAS_PoTat.pdf

No. & Qualification of Principal & Teaching Staff (Data as of Sept. 2022) *	
Academic Qualification	
Degree holders	5
Non-degree holders	4
Professional Qualification	
C(ECE) or above	9
Qualified KG teachers	0
Other teacher trainings	0
Qualified assistant KG teachers	0
Others	0

* Excluding staff serving aged 0-2

Teacher to Pupil Ratio (Data as of Sept. 2022)	
Teacher to pupil ratio in morning session	1 : 7.0
Teacher to pupil ratio in afternoon session	1 : 7.0
Ratio includes classes aged 2-3	Yes

No. of Enrolment (Data as of Sept. 2022)				
	Nursery	Lower KG	Upper KG	Total
AM Session	0	0	0	0
PM Session	0	0	0	0
WD Session	8	13	18	39

Annual Fees (2023 / 24 School Year)				
		Nursery	Lower KG	Upper KG
Annual Fees After Deduction of Government Subsidy (No. of Instalment)	AM Session	-	-	-
	PM Session	-	-	-
	WD Session	Free	Free	Free

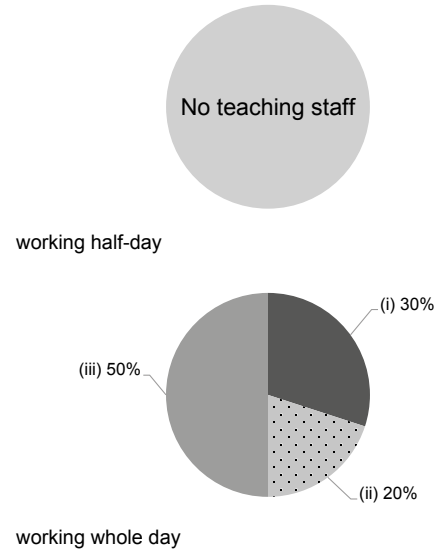
Please refer to the Fees Certificate for details of fees information.

Child Care Services (Data as of Sept. 2022)			
With child care services for children aged 2-3	Yes	With child care services for children aged under 2	No
Fee level (per annum)	(half - day)	No. of enrolment aged 2-3	24
	(\$38,820 full - day)	Joining Child Care Centre Subsidy Scheme	Yes
Providing occasional child care services	No	Providing extended hours services	No

Curriculum Details	
Curriculum type : Local	
Curriculum planning	
<p>The child-centered curriculum utilizes story units flexibly in designing activities with biliteracy and tri-lingualism, background arrangement and sensory exploration, so as to promote comprehensive development of children. In recent years, it places more emphasis on development of creativity by providing different opportunities and space for children to experience beauty and take part in creative activities.</p> <p>We will follow the "Kindergarten Education Curriculum Guide" (2017) to plan curriculum. Children of nursery classes will not be asked to write, and there will not be mechanical copying exercises and drills on calculation.</p>	
Learning / Teaching approach & activities	
<p>1. Group learning, planning activities, community involvement, outdoor visits; 2. Employs English and Putonghua teachers specifically.</p>	
Assessment of children's learning experiences	
<p>1. Continuous observations are implemented on children's learning outcomes; 2. Establish children's learning portfolio to record children's growth</p>	

Monthly salary range of principal & teaching staff (Data as of Mar. 2023)

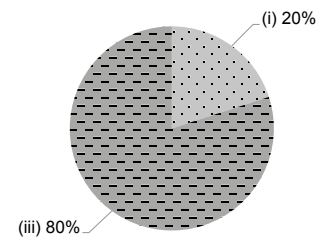
- (i) ≤ \$30,000
- (ii) \$30,001 - \$40,000
- (iii) > \$40,000



School Characteristics	
School vision and mission	
<p>Education mission: Based on Christian faith, the nursery strives to nurture students to be courteous, honest, self-confident, happy with self-initiative to learn and good living habits so that their potentials can be developed to the full. The nursery provides diversified learning environment for children to explore and experience personally. Cultivate children with good characters and habits. Fully support parents and strengthen their parenting effectiveness, together with the social workers to provide professional counseling to parents.</p>	
Support to students	
<p>1. Freshmen accommodation period; 2. Elementary one navigation program; 3. School social workers provide counseling to children with special individual needs or refer them to professional institutions for training; 4. Help parents to tackle problems of parenting and family issues.</p>	
Support to non-Chinese speaking (NCS) students	
<p>Create an enriched language environment for mastery of the Chinese language; create an inclusive learning environment to facilitate students' integration; facilitate professional development for teachers to develop effective strategies to help NCS students learn Chinese.</p>	
Support to students with special needs	
<p>Joining the On-site Pre-school Rehabilitation Services.</p>	
Link with parents	
<p>Parent-teacher association : Yes</p>	
Other activities / communication with parents	
<p>The school emphasizes communication with parents, thus actively driving parents to participate in parenting seminars, family travels, parent-child reading program and parent lesson observations. Our Parent-Teacher Association was established in October 2003 to promote parenting education, seminars, parent volunteers and other activities under the supports from school social workers and teachers.</p>	

Working experience of principal & teaching staff in pre-primary education (Data as of Mar. 2023)

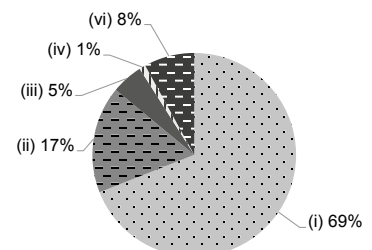
- (i) < 4 years
- (ii) 4 - 7 years
- (iii) > 7 years



2021/22 School Expenditure Information

Expenditure information based on audited account Yes

- (i) salary of principal & teaching staff
- (ii) non-teaching staff salary
- (iii) rent, management fees, rates & government rent
- (iv) teaching resources
- (v) staff training & professional development
- (vi) other expenses



Price of Major School Items (2022 / 23 School Year)			
Summer uniform	\$97-149 / set	Winter uniform	\$126-302 / set
School bag	\$72 / each	Tea and snacks	No such item
Textbooks	\$400-584 / year	Exercise books/ workbooks	\$24-478 / year
Stationery	\$88-192 / year	Bedding items	\$333 / set