



**PO LEUNG KUK TONG CHOR NAM (LEK YUEN)
KINDERGARTEN**

Sha Tin

Address : UNIT 223-232, 1/F, KWAI WO HOUSE, LEK YUEN
ESTATE, SHATIN, NEW TERRITORIES

Joining
2023/24 KG Education Scheme

School No. 565326

Location No. 0001

Tel. : 2692 0428

Fax. : 2695 3169

School Information	
School Category	Non-profit-making
Student Category	Co-educational
Name of School Supervisor	MS TUNG HELENA CHING YEE
Name of School Principal	MS SHING HOI YAN
School Founding Year	1977
Total No. of Permitted Accommodation of Classrooms in Use (Data as of Sept. 2022)	84
Number of Registered Classrooms	4
Outdoor Playground	No
Indoor Playground	Yes
Music Room	Yes
Other Special Room(s) / Area(s)	Group learning room
Total No. of Principal & Teaching Staff (Data as of Sept. 2022) *	11
School Website	https://www.poleungkuk.org.hk/child-care-services/tcnkgn/school-info
Quality Review : Result and Report	Meeting the prescribed standards https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/quality-assurance-frame-work/qr/qr-report/PLK_LekYuen.pdf

No. & Qualification of Principal & Teaching Staff (Data as of Sept. 2022) *	
Academic Qualification	
Degree holders	9
Non-degree holders	2
Professional Qualification	
C(ECE) or above	11
Qualified KG teachers	0
Other teacher trainings	0
Qualified assistant KG teachers	0
Others	0

* Excluding staff serving aged 0-2

Teacher to Pupil Ratio (Data as of Sept. 2022)	
Teacher to pupil ratio in morning session	1 : 8.1
Teacher to pupil ratio in afternoon session	1 : 8.1
Ratio includes classes aged 2-3	Yes

No. of Enrolment (Data as of Sept. 2022)				
	Nursery	Lower KG	Upper KG	Total
AM Session	0	0	0	0
PM Session	0	0	0	0
WD Session	15	29	28	72

Annual Fees (2023 / 24 School Year)				
		Nursery	Lower KG	Upper KG
Annual Fees After Deduction of Government Subsidy (No. of Instalment)	AM Session	-	-	-
	PM Session	-	-	-
	WD Session	\$16,452 (12)	\$16,452 (12)	\$16,452 (12)

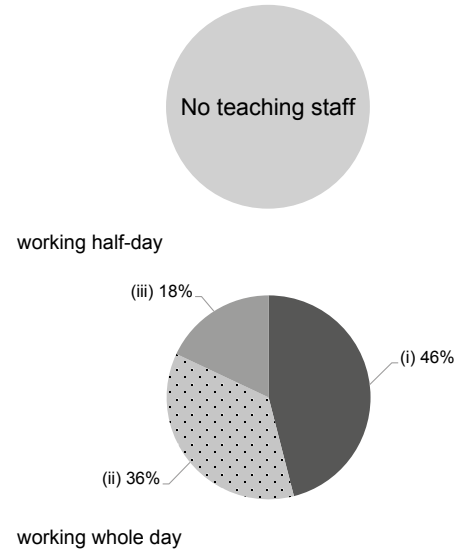
Please refer to the Fees Certificate for details of fees information.

Child Care Services (Data as of Sept. 2022)			
With child care services for children aged 2-3	Yes	With child care services for children aged under 2	No
Fee level (per annum)	(half - day)	No. of enrolment aged 2-3	17
	\$40,008 (full - day)	Joining Child Care Centre Subsidy Scheme	Yes
Providing occasional child care services	Yes	Providing extended hours services	Yes

Curriculum Details	
Curriculum type : Local	
Curriculum planning	
<p>The Kuk attaches great importance to child-centered education to accommodate the individual differences among its students. Children can learn at their own pace by selecting the learning activities according to their abilities and interests, which are conducted under teachers' guidance and self-directed learning alternatively or simultaneously. The teaching design is based on the entire school as a whole and is no longer limited to a single classroom; the learning-rich environment encourages children to explore and learn independently, so as to achieve comprehensive and balanced development.</p> <p>We will follow the "Kindergarten Education Curriculum Guide" (2017) to plan curriculum. Children of nursery classes will not be asked to write, and there will not be mechanical copying exercises and drills on calculation.</p>	
Learning / Teaching approach & activities	
<p>The Kuk child care service adopts an integrated teaching method along with the thematic approach in pre-school education, with content covers six major Learning Areas, including language, early childhood mathematics, nature and living, arts and creativity, self and society, and physical fitness and health. Versatile extra-curricular activities are arranged for students to enrich real-life learning experience and widen their horizons. Mixed Age Class peer interactions construct more opportunities for younger children to mimic the older students on problem solving and improves their learning efficiency. The scaffolding effect stimulates children's language development, and facilitate their social skills with mutual respect when getting along with others.</p>	
Assessment of children's learning experiences	
<p>Use progressive assessment methods to continuously evaluate children's learning and physical and mental development, and to adapt teaching strategies flexibly in response to children's learning needs. Each child has a personal portfolio, systematically records and collects the performance and works of children's daily activities, and regularly reports to the parents.</p>	

Monthly salary range of principal & teaching staff (Data as of Mar. 2023)

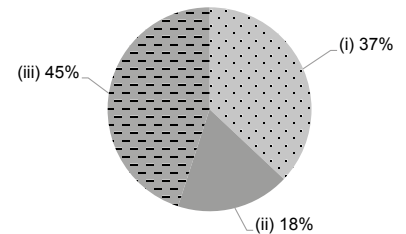
- (i) ≤ \$30,000
- (ii) \$30,001 - \$40,000
- (iii) > \$40,000



School Characteristics	
School vision and mission	
<p>Through a diversity of child care services, including Whole-Day sessions, Integrated Program, Respite and Extended Care services, which meet the needs of the society and families, we aim at children's all-round care and holistic education. Our enriching learning environment is constructive to the development of children's inquiry spirit and self-learning spirit, helping lay a solid foundation for life-long learning.</p>	
Support to students	
<p>Through different way, we understand the needs of children and parents, and provide social worker referral services for families in need. Provide early individual training, speech therapy, physical therapy, occupational therapy and clinical psychologist support services for children with special needs, so that they can grow and learn in a suitable and acceptable environment and develop their potential.</p>	
Support to non-Chinese speaking (NCS) students	
<p>Create an enriched language environment for mastery of the Chinese language; create an inclusive learning environment to facilitate students' integration; facilitate professional development for teachers to develop effective strategies to help NCS students learn Chinese.</p>	
Support to students with special needs	
<p>Joining the On-site Pre-school Rehabilitation Services.</p>	
Link with parents	
Parent-teacher association : No	
Other activities / communication with parents	
<p>Including parent lectures / workshops, parents observation activities, parent newsletter (including mobile app, school news, electronic display outside the school, handbooks, communication books and weekly diaries, etc.), parent volunteers, family activities, parent meetings and parents resource corner etc.</p>	

Working experience of principal & teaching staff in pre-primary education (Data as of Mar. 2023)

- (i) < 4 years
- (ii) 4 - 7 years
- (iii) > 7 years



Price of Major School Items (2022 / 23 School Year)			
Summer uniform	\$72-112 / set	Winter uniform	\$277-406 / set
School bag	\$34 / each	Tea and snacks	\$0 / year
Textbooks	\$748-770 / year	Exercise books/ workbooks	\$0 / year
Stationery	\$0 / year	Bedding items	\$0 / set

2021/22 School Expenditure Information

Expenditure information based on audited account Yes

- (i) salary of principal & teaching staff
- (ii) non-teaching staff salary
- (iii) rent, management fees, rates & government rent
- (iv) teaching resources
- (v) staff training & professional development
- (vi) other expenses

