



**THE BAPTIST CONVENTION OF HONG KONG  
PO TIN KINDERGARTEN**

Tuen Mun

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NEW TERRITORIES

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Joining  
2023/24 KG Education Scheme

School No. 539554

Location No. 0001

School Information	
School Category	Non-profit-making
Student Category	Co-educational
Name of School Supervisor	MS LAI SHUK YEE
Name of School Principal	MS FAN CHUI HA
School Founding Year	2000
Total No. of Permitted Accommodation of Classrooms in Use (Data as of Sept. 2022)	112
Number of Registered Classrooms	6
Outdoor Playground	Yes
Indoor Playground	Yes
Music Room	Yes
Other Special Room(s) / Area(s)	Library, Garden, outdoor activity area planting area, Indoor activity area
Total No. of Principal & Teaching Staff (Data as of Sept. 2022) *	6
School Website	<a href="https://www.potinkg.edu.hk">https://www.potinkg.edu.hk</a>
Quality Review : Result and Report	Meeting the prescribed standards <a href="https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/quality-assurance-frame-work/qr/qr-report/BaptistConvention_PoTin.pdf">https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/quality-assurance-frame-work/qr/qr-report/BaptistConvention_PoTin.pdf</a>

No. & Qualification of Principal & Teaching Staff (Data as of Sept. 2022) *	
Academic Qualification	
Degree holders	5
Non-degree holders	1
Professional Qualification	
C(ECE) or above	6
Qualified KG teachers	0
Other teacher trainings	0
Qualified assistant KG teachers	0
Others	0

\* Excluding staff serving aged 0-2

Teacher to Pupil Ratio (Data as of Sept. 2022)	
Teacher to pupil ratio in morning session	1 : 7.8
Teacher to pupil ratio in afternoon session	1 : 5.0
Ratio includes classes aged 2-3	No

No. of Enrolment (Data as of Sept. 2022)				
	Nursery	Lower KG	Upper KG	Total
AM Session	2	4	11	17
PM Session	0	0	0	0
WD Session	4	11	15	30

Annual Fees (2023 / 24 School Year)				
		Nursery	Lower KG	Upper KG
Annual Fees After Deduction of Government Subsidy (No. of Instalment)	AM Session	Free	Free	Free
	PM Session	Free	Free	Free
	WD Session	\$7,450 (10)	\$7,450 (10)	\$7,450 (10)

Please refer to the Fees Certificate for details of fees information.

Child Care Services (Data as of Sept. 2022)			
With child care services for children aged 2-3	-	With child care services for children aged under 2	-
Fee level (per annum)	(half - day)	No. of enrolment aged 2-3	0
	(full - day)	Joining Child Care Centre Subsidy Scheme	-
Providing occasional child care services	-	Providing extended hours services	-

Curriculum Details	
Curriculum type : Local	
Curriculum planning	
<p>Children are the center, using "theme activity teaching", "picture book teaching", "group teaching", "free play" to cultivate multiple intelligences and enhance self-learning spirit. Pay attention to three languages. Cultivate civic awareness, enhance moral education and sense of responsibility</p> <p>We will follow the "Kindergarten Education Curriculum Guide" (2017) to plan curriculum. Children of nursery classes will not be asked to write, and there will not be mechanical copying exercises and drills on calculation.</p>	
Learning / Teaching approach & activities	
<p>We adopt an activity-based teaching approach and a group-based learning approach. We cultivate children's abilities to freely explore and acquire knowledge by organizing observation, discussion and experiments; arranging children to visit organizations and to trip, and inviting institutions to the school's parties; organize different interest activities</p>	
Assessment of children's learning experiences	
<p>We adopt thematic assessment and continuous observation are used to record children's learning outcomes, and children's learning history files are prepared, thematic assessment records are regularly distributed, and parents are interviewed individually to understand children's development</p>	

School Characteristics	
School vision and mission	
<p>In line with the school-running spirit of the Baptist Convention of Hong Kong, we aim at the "whole-person education" of the children. We want to empower our children to attain balanced development in moral, intellectual, physical, social, aesthetic and spiritual aspects</p>	
Support to students	
<p>Social worker, Parents Orientation / Parent-Child School Day, home visit, Parents meeting, P.1 activity. Curriculum adjustments for transferred or newly arrived students.</p>	
Support to non-Chinese speaking (NCS) students	
<p>Received Grant for Support to NCS Students; appoint additional teaching staff / teaching assistants to support NCS students learning Chinese; arrange interpretation / translation services; engage NCS parent volunteers to enhance communication between school and parents; create an enriched language environment for mastery of the Chinese language; create an inclusive learning environment to facilitate students' integration; collaborate with non-governmental organisations (NGOs) to create an inclusive learning environment; facilitate professional development for teachers to develop effective strategies to help NCS students learn Chinese; participate in school-based professional support programmes organised by EDB; Chinese activities are provided by teacher and social worker every week.</p>	
Support to students with special needs	
<p>Joining the On-site Pre-school Rehabilitation Services.</p>	
Link with parents	
<p>Parent-teacher association : No</p>	
Other activities / communication with parents	
<p>Home Visits, Parent-Child Picnics, Parent-Child Reading Partner Programs, Inter-School Activities, Seasonal Parent-Child Activities, Parent Team, Parents Gospel group, Parents Seminars, Parent workshops, Parents' Class Visits, Parent Volunteer Team.</p>	

Price of Major School Items (2022 / 23 School Year)			
Summer uniform	\$320 / set	Winter uniform	\$500 / set
School bag	\$74 / each	Tea and snacks	\$840 / year
Textbooks	\$300-400 / year	Exercise books/ workbooks	\$50 / year
Stationery	\$40 / year	Bedding items	No such item

